

Cape Winelands District Municipality

IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY

For the 1st Quarter - 1st July 2020 to 30th September 2020

BACKGROUND

This report is in compliance with Reg.6(3) of the Supply Chain Management Regulations¹ on the implementation of the Supply Chain Management Policy of the Cape Winelands District Municipality. The purpose of the report is to assist and strengthen the Executive Mayor’s oversight role in the execution thereof. Furthermore, it must be made public in accordance with section 21A of the Municipal Systems Act.

POLICY

The Supply Chain Management Policy was initially adopted on 23 January 2006 and revised for a sixth time on 28 May 2020. It is fully compliant with National Treasury’s prescripts. It has been advertised numerously and is available on Council’s website.

ACTIONS-PROCEDURES GIVING EFFECT TO POLICY IMPLEMENTATION

The Constitution of the Republic of South Africa, 1996 addresses this issue in section 217. When an organ of state in the national, provincial or local sphere of government, or any other institution identified in national legislation, contracts for goods or services, it must do so in accordance with a system which is fair, equitable, transparent, competitive and cost-effective.

To give orderly effect to the above the Supply Chain Management processes are categorised in;

- (a) Demand management
- (b) Acquisition management
- (c) Logistics management
- (d) Disposal management
- (e) Performance management
- (f) Other matters

(a) Demand management

Demand management requires timely planning and a management process that will ensure that all goods and services which are required are quantified, budgeted for and delivered in a timely and effective manner at the right locations and at the critical delivery dates. These goods and services must be of appropriate quality and quantity at a fair cost.

Furthermore, the required specifications must ensure that needs are met.

In order to further enhance the demand planning process, an annual procurement plan has been designed for implementation during the coming financial year. The final target

¹ Supply Chain Management Regulations: National Treasury General Notice 868, Gazette no. 27636 dated 30 May 2005.

dates for each project were determined with Council's approval of the final budget. Senior managers are accountable to ensure that the procurement process commences as per the target dates. Information is available in the financial system.

Specifications are unbiased and advertised in order to promote the five pillars of procurement as set out in the Constitution. It ultimately ensures that the needs are addressed effectively.

(b) Acquisition management

The system of acquisition management must ensure the following:

- (i) That goods and services are only procured in accordance with authorised processes;
- (ii) That expenditure on goods and services is incurred in terms of an approved budget as per section 15 of the Municipal Finance Management Act (Act 56 of 2003);
- (iii) That the threshold values for different procurement processes are complied with;
- (iv) That bid documentation, evaluation and adjudication criteria and general conditions of a contract are in accordance with any applicable legislation; and
- (v) That any Treasury guidelines on acquisition management are properly taken into account.

The procurement process is centralised. This is essential to ensure that all requests for quotations are actioned by the Supply Chain Management Unit which controls and manage compliance with the different thresholds of procurement. It must also combat the deliberate splitting of orders into smaller parts merely to avoid complying with the thresholds. Requests for competitive bids (in excess of R 30,000) and awards made are advertised on the municipal notice boards, website and in the press if more than R 200,000.

To give effect to the above, a coding system, by range (SCM Regulation 12) of procurement and value, was developed to control, manage and report on acquisitions.

A summary of the different categories of acquisitions made for the period is attached as **Annexure "A1"**.

Bid committees: The following table details the number of bid committee meetings held for the quarter under review:

TENDERS: > R200,000

Bid Specification Committee	No. of Meetings	No. of Items	No. of Agendas	No. of Minutes
JULY 2020	4	13	4	4
AUGUST 2020	1	5	1	1
SEPTEMBER 2020	3	13	3	3
TOTAL	8	31	8	8

Bid Evaluation Committee	No. of Meetings	No. of Items	No. of Agendas	No. of Minutes
JULY 2020	2	14	2	2
AUGUST 2020	0	0	0	0
SEPTEMBER 2020	1	3	1	1
TOTAL	3	17	3	3

Bid Adjudication Committee	No. of Meetings	No. of Items	No. of Agendas	No. of Minutes
JULY 2020	5	18	5	5
AUGUST 2020	0	0	0	0
SEPTEMBER 2020	1	1	1	1
TOTAL	6	19	6	6

Formal written price quotations (R 30,001 - R 200,000): The following table details the number of formal written price quotations that were awarded in the quarter under review:

FORMAL WRITTEN PRICE QUOTATIONS: R30,001 - R200,000

Evaluated & Awarded	
JULY 2020	0
AUGUST 2020	3
SEPTEMBER 2020	6
TOTAL	9

Municipalities must report to National Treasury on all acquisitions in excess of R 100,000 on a monthly basis. Information is captured and approved directly on their CRA System. **Annexure “A2”** is a list of awards made.

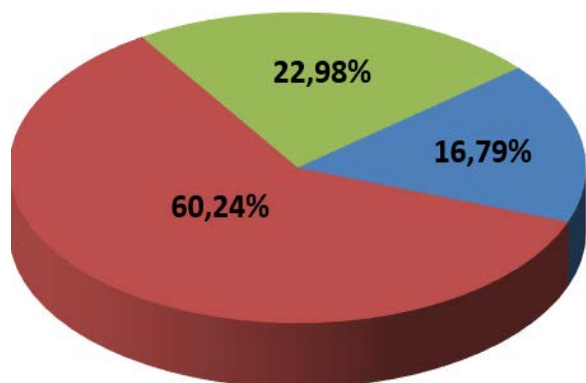
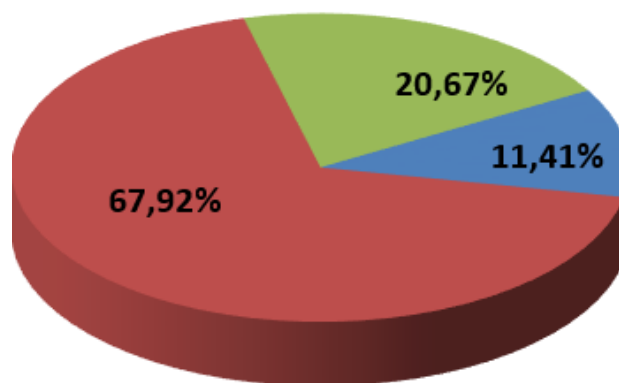
COVID 19 Pandemic

As of 15 March 2020, the COVID-19 Disaster has been classified as a National Disaster in terms of Section 23 and 27 of the Disaster Management Act, 2002 (Act No. 57 of 2002). The Disaster Management Act, 2002 provides that municipalities must comply with the MFMA and the applicable emergency provisions in the regulations issued under this Act.

On 23 March 2020, the President announced a 21-day lockdown period with effect from 26 March 2020 due to the rapid increase in the number of confirmed cases in respect of the COVID-19 pandemic and which was further extended, on different lockdown levels. To support the declaration by President Cyril Ramaphosa on 15 March 2020 regarding the COVID-19 virus, National Treasury has issued Municipal Finance Management Act (MFMA) Circular 100 for municipalities and municipal entities, to speed up the procurement of goods-commodities required to reduce and control the spread of the virus.

MFMA Circular 100 aimed to facilitate emergency procurement in order to deal with the COVID 19 Pandemic and curb the possible abuse of Supply Chain Management (SCM) systems during the period of managing this national disaster. The Circular also list prices of goods-commodities in efforts to curb opportunistic use of this disaster to drive profit margins.

MFMA Circular 100 was subsequently updated and replaced. The latest Circular applicable to Emergency Procurement is the Second Amendment of Circular 102, dated 3 July 2020. National Treasury has also issued MFMA Circular 103 that deals with the preventative measures in response to the COVID 19 Pandemic that resulted in the National State of Disaster.

Geographical expenditure:**4th Quarter 2019-2020****1st Quarter 2020-2021**

■ National: ■ Provincial: ■ Regional:

Awards made to companies according to their Broad-Based Black Economic Empowerment (B-BBEE) level of contribution

As from 1st April 2017, the new Preferential Procurement Regulations, 2017 came into effect. The threshold value between the 80-20 and the 90-10 applications increased from R 1m to R 50m. It is also now prescriptive on issues such as cancellation, sub-contracting and market-related pricing.

Breakdown of procurement to illustrate values spent with B-BBEE compliant suppliers:

B-BBEE status: Level & Value		Number of Qualifying Suppliers		Value spent		% of Total	
		4 th Quarter 2019-2020	1 st Quarter 2019-2020	4 th Quarter 2019-2020	1 st Quarter 2019-2020	4 th Quarter 2019-2020	1 st quarter 2019-2020
Level 1	10-20	36	36	5 167 547	2 720 593	28,22%	32,69%
Level 2	9-18	18	16	4 260 927	2 888 639	23,27%	34,71%
Level 3	6-14	4	5	398 239	165 432	2,17%	1,99%
Level 4	5-12	21	12	3 723 932	429 531	20,34%	5,16%
Level 5	4-8	1	-	50 561	-	0,28%	0,00%
Level 6	3-6	1	-	37 161	-	0,20%	0,00%
Level 7	2-4	1	-	1 986	-	0,01%	0,00%
Level 8	1-2	1	-	722	-	0,00%	0,00%
No Status		61	23	4 669 880	2 117 871	25,50%	25,45%
Totals		144	92	18 310 955	8 322 066	100,00%	100,00%

Appeals by aggrieved bidders

No successful appeals were lodged by aggrieved bidders for the quarter under review.

Regulation 16(c) and 17(1)(c) Transactions (< 3 Quotations received)

In the acquisitioning process it is not always possible to obtain three responsive quotations. If it is in respect of written quotations, regulation 16(c) for a value R 2001 to R 10,000 complies, namely; the reasons must be recorded and reported quarterly to the accounting officer or another official designated by the accounting officer. For formal written price quotations, regulation 17(1)(c) for a value R 10,001 to R 200,000 complies,

namely; the reasons must be recorded and approved by the chief financial officer or an official designated by the chief financial officer. In this instance the accounting officer must record the names of the potential providers and their written quotations.

For the quarter under review, regulation 16(c) deviations amounted to R 32 928 and regulation 17(1)(c) to R788 821 respectively. The table and chart on page five indicates the volumes and values of instances where it was not possible to obtain at least three responsive quotations.

It must also be noted that 73.17 %, 30 of the 41 instances under review, were advertised on the municipality's notice boards and webpage. It represents 95.00% of the monetary value.

Deviations from normal procurement processes:

Regulation 36(1) (a) Deviations

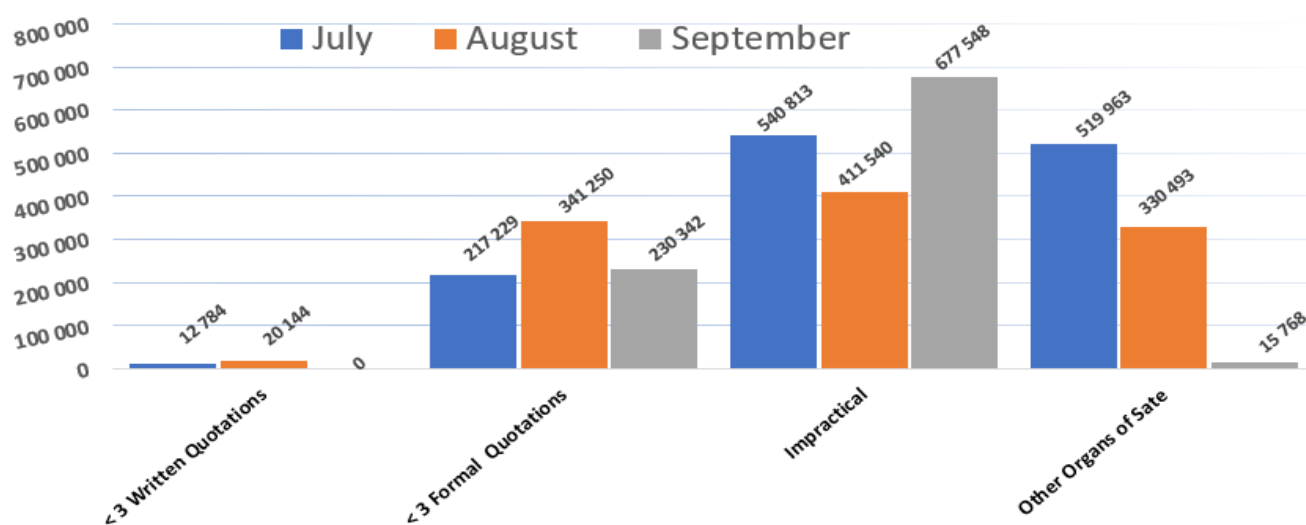
Regulation 36 allows the Accounting Officer to dispense with the official procurement processes established by the Policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- in an emergency
- if such goods or services are produced or available for a single provider only;
- For the acquisition of special works of art or historical objects where specifications are difficult to compile;
- Acquisition of animals for zoos and-or nature and game reserves; or
- In any other exceptional case where it is impractical or impossible to follow the official procurement processes.

For the quarter under review, the total deviations approved by the Accounting Officer and or his delegated authority amounted to R 1 629 901 compared to the previous quarter's figure of R 1 931 470. This represents a decrease of 15.61%. It is noted that 17.19% (R280 227.50) of the deviations are procured in response to the Covid-19 pandemic. Deviation values fluctuate during each period and will not necessarily reflect the same patterns. It should also be noted that contracts relating to systems that are utilised over a number of years are also included in the total. The following table indicates the volumes and values of instances, per category which occurred in the year under review. Full details thereof can be analysed in the quarterly reports as submitted to Council during the year. All instances of this nature are disclosed and included in the annual financial statements.

Commodity Description July to September 2020	REG.16(c) < 3 Written Quotations		REG.17(1)(c) < 3 Written Quotations		DEV- REG.36(1) (a)(v) Impractical		Other Organs of State		TOTALS	
	#	Value	#	Value	#	Value	#	Value	#	Value
CLEANING SERVICES			11	62 811					11	62 811
COLLECTIVE AGREEMENTS							37	249 658	37	249 658
CONSULTANTS - CIVIL/ENGINEERING			1	19 000					1	19 000
CONSULTANTS - PROFESSIONAL SERVICES			2	174 402	14	522 153			16	696 555
EDUCATIONAL/SOCIAL/RECREATION	1	5 215							1	5 215
GARNISHING ORDERS							19	14 030	19	14 030
LICENSING - VEHICLES							109	29 536	109	29 536
MISCELLANEOUS	1	3 864							1	3 864
RENTAL - OTHER	1	5 980							1	5 980
SERVICES - TELEPHONE							2	571 330	2	571 330
SOFTWARE (SPECIFIC)	1	7 569	1	104 955					2	112 524
TRAINING (SPECIFIC)			4	191 505					4	191 505
AGENTS: SPECIALISED EQUIPMENT			2	77 414					2	77 414
STOCK ITEMS - STORES	4	10 300							4	10 300
RENTAL - SPECIALISED EQUIPMENT			1	6 854	4	389 620			5	396 474
COMPUTER - SERVERS/MAIN FRAME			6	93 777					6	93 777
IT CONNECTIVITY / 3G. etc.					4	280 228			4	280 228
OFFICE FURNITURE			1	24 484					1	24 484
PRINTING & PUBLICATIONS			11	10 120					11	10 120
MEDIA: NEWS PAPERS/MAGAZINES/Etc.							8	1 670	8	1 670
COMPUTER - ACCESSORIES			2	23 500					2	23 500
SOFTWARE & SUPPORT					4	96 069			4	96 069
PHOTOCOPY MACHINES					1	16 090			1	16 090
SERVICE LEVEL AGREEMENTS					2	51 949			2	51 949
RENEWAL: SOFTWARE LICENSE					1	273 792			1	273 792
Grand Total	8	32 928	42	788 821	30	1 629 901	175	866 224	255	3 317 873

Breakdown of monthly transactions.



(c) Logistics management

The system of logistics management must ensure the following:

- (i) Monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- (ii) Setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
- (iii) Placing of orders for all acquisitions other than those from petty cash;

- (iv) Before payment is approved, certification by the responsible officer that the goods and services has been received or rendered on time and is in accordance with the order, the general conditions of contract and specifications where applicable and that the price charged is as quoted in terms of a contract;
- (v) Appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- (vi) Monitor and review of the supplier-vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

(d) Disposal management

The system of disposal management must ensure the following:

- (i) Immovable property is sold only at market related prices except when the public interest or the plight of the poor demands otherwise;
- (ii) movable assets are sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous;
- (iii) Immovable property is let at market related rates except when the public interest or the plight of the poor demands otherwise;
- (iv) All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed; and
- (v) Where assets are traded in for other assets, the highest possible trade-in price is negotiated.

The municipality is complying with section 14 of the MFMA which deals with the disposal of capital assets.

(e) Performance management

The SCM policy requires that an internal monitoring system be established and implemented in order to determine, on the basis of retrospective analysis, whether the SCM processes were followed and whether the objectives of the SCM policy were achieved.

Various assessments by Provincial Treasury's SCM section, of which the last evaluation was in September 2019, and external consultants has indicated that the municipality's processes and procedures are in line with legislative requirements. Specific attention is given to *inter alia*, the following aspects;

- (i) Compliance with chapter 11 of the Municipal Finance Management Act (Act 56 of 2003);

- (ii) Adherence to bid committee structures as stipulated in the Supply Chain Management regulations of 2005 and the Cape Winelands District Municipality's Supply Chain Management Policy;
- (iii) The applicable sections relating to points scoring and the evaluation of bids in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000 and regulations);
- (iv) Compliance with the code of conduct for Supply Chain Practitioners and Bid Committee Members; and
- (v) To propose improvements to the bid committee system and process.

(f) Other matters

Advertisements in the press

Advertising costs of R 200 900.68 were incurred in the procurement process for this quarter in relation to R 50 306.56 in the 3rd quarter of 2019-2020.

CIDB – Construction Industry Development Board

Municipalities are required to advertise, register and maintain all contracts of a construction nature in excess of R 200,000 on the CIDB website. No CIDB related awards were made in this quarter.

Tenders and quotations evaluated on performance

Contact Managers and Contract Owners monitor on a regular basis the performance of contractors in terms of contracts awarded to them by the Municipality. Management is in the process of compiling a standard operating procedure to formalize this process.

DISCLOSURES

- **Transactions concluded with - “*People in the Service of the State*”**

There were no awards made to persons in the service of the state.

- **Transactions concluded with - “*Close family members of persons in the service of the state*”**

The awards made in excess of R 2,000 to persons who have close family members in the service of the state will be disclosed in the 2020-2021 Annual Financial Statements.

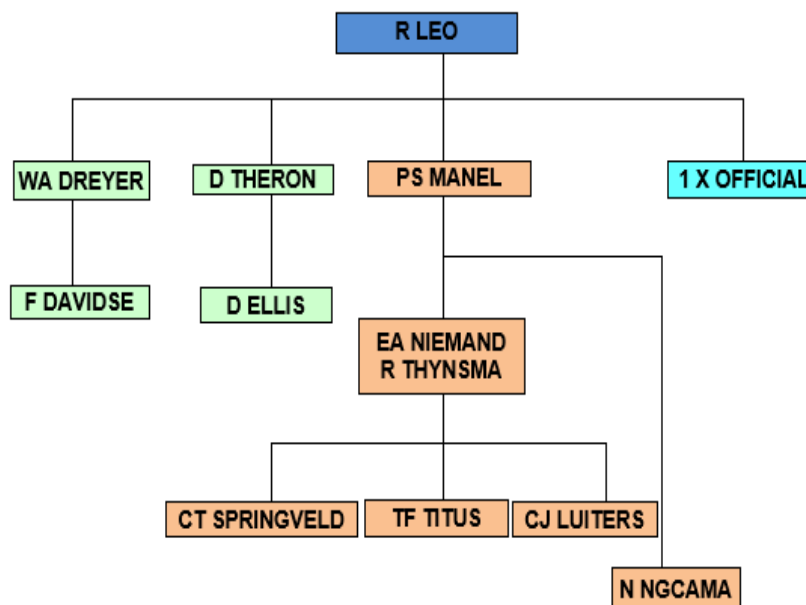
- **Benefits received in terms of the Local Government: Municipal Systems Act 32 of 2000 – Schedule 1 sec 5(2) & Schedule 2 sec 5(1)**

The assessment of declaration of interest forms completed by staff members and councillors are still in process; hence no disclosures are available at this stage. However, final disclosure, if any, will be made in the 2019-2020 Annual Financial Statements.

Staff component

The following officials are currently directly involved with the Supply Chain Management processes.

POST NAME	EMPLOYEE
Manager: Supply Chain Management	RA Leo
Senior Buyer	PS Manel
Senior Supply Chain Management Officer	R Thuymsma
Principal Clerk: Procurement	CJ Luiters
Procurement Clerk	N Ngcama
Senior Storekeeper-Buyer	D Theron
Storekeeper-Buyer	D Ellis
Senior Storekeeper-Buyer	WA Dreyer
Storekeeper-Buyer	F Davidse
Senior Administrator: Quotations & Tenders	EA Niemand
Chief Clerk: Supplier-Database Administration	CT Springveldt
Chief Clerk: Supplier-Database Administration	TL Titus
Contract Management Officer	Vacant



Supplier database

National Treasury's Web Based Central Supplier Database (CSD) was implemented through Circular No. 81 dated 18 March 2016 came into effect on 1st July 2016. Council adopted this circular as per C.14.6 of 28 April 2016. Provincial Treasury is rolling out the program and facilitates communication with National Treasury.

For municipalities to comply with its legislation, the following issues must still be addressed. National Treasury indicated in the circular that the following aspects are work-in-progress and further information will be provided once systems have been upgraded after consultation with relevant stakeholders:

- B-BBEE Status
- CIDB
- Municipal Account status

For the interim it is therefore the responsibility of the municipality to continue with verification of any listing criteria which are not currently validated by CSD, for instance, proof of municipal accounts.

Currently, the system providers (SAMRAS) in conjunction with National Treasury are busy to develop a "seamless" integration process where data can be updated directly from the CSD into the municipality's system. Details have not been rolled out. Considering the fact that National Treasury does not take any responsibility for data that they obtain from other parastatals, SARS, CIPC, etc., the municipality should not allow any data to be populated to its Supplier database.

A very important point to note is that National Treasury made registration on the CSD mandatory with the following clause in its circular:

“With effect from 1 July 2016, Municipalities and Municipal Entities must use the CSD supplier number starting with (MAAA) which is auto generated by the Central Database System after successful registration and validation of the prospective provider as mandatory requirement as part of listing criteria for accrediting prospective provider in line with Section 14(1)(b) of the Municipal Supply Chain Management Regulations”.

It implies that the municipality must still maintain a Supplier Database and accredit its suppliers. No SOP (Standardised Operating Procedure) has been issued to give more clarity on the issue and it can therefore be argued that the municipality only needs to obtain the CSD registration number to comply, and then its business as usual.

Notwithstanding all the discrepancies, the municipality adopted the circular and must manage all requirements of the current legislation. The Supply Chain Management Policy has been amended in terms of Council Resolution C.14.6 of 28 April 2016. No other Financial Policies are affected by the implementation of the circular.

Suppliers are now aware of the CSD and its procedures and enquiries form, and assistance to suppliers, has reduced dramatically. To date 1,908 CSD registration numbers have been recorded on the municipality’s supplier database.

National Treasury also rolled out eTENDER which is a central portal where all spheres of government must advertise its tenders. This also brings its own challenges but is managed.

Statistics

Although the preference for SMMEs, HDIs, Woman, Youth and Disability has fallen away with the implementation of the new scorecards (B-BBEE), the information will still be captured for statistical purposes and reported on as far as possible.

Awards made to these groups:

	GROUP:	(i) SMMEs	(ii) BEEs	(iii) WOMEN	(iv) YOUTH	(v) DISABLED
1 st Quart 2020-2021	# of Suppliers	148	80	62	13	0
	Rand Value	13 086 765	4 929 343	1 506 508	237 151	0
	% of Total Rand Value	96.00%	36.16%	11.05%	1.74%	0.00%
4 th Quart 2020-2021	# of Suppliers	107	77	51	10	0
	Rand Value	13 507 840	9 119 036	3 464 342	589 960	0
	% of Total Rand Value	73.77%	49.80%	18.92%	3.22%	0.00%

* When looking at amounts and percentages it must be remembered that SMMEs may also be BEEs-woman-etc.

- (i) Small, Medium and Micro Enterprises
- (ii) Black Economic Empowerment
- (iii) Woman Empowerment
- (iv) Youth Empowerment
- (v) Disabled Individuals

ANNEXURE “A1”

EXPENDITURE PER PROCUREMENT CATEGORY

A report on total expenditure per department is submitted to the Accounting Officer within five days of the end of each month on that month’s activities. Total acquisitions, per procurement category for the last quarter, are illustrated: (Full detail is available on request)

Number of Transactions		Type of Procurement	Amount		Description
4 th Quart 2019-2020	1 st Quart 2020-2021		4 th Quart 2019-2020	1 st Quart 2020-2021	
150	638	<R2000-NO PROCUREMENT:	79 122,28	417 427,19	Acquisitions less than R 2,000
250	289	3rd PARTY PAYMENT:	19 382 095,30	18 870 220,58	Contribution payments - S&Ts - etc.
29	12	COUNCIL POLICY-SUBSIDY:	11 667 641,00	740 000,00	Study Bursaries - Grants - etc.
20	30	DEV-REG.36(1)(a)(v)Impr	554 305,24	1 629 900,57	Exceptional case where it is Impractical to follow bidding process - e.g. Software license renewals-support on systems)
16	0	DEV-REG.36(1)(a)(i)Emrg	1 377 164,28	0,00	Transactions where no procurement process were followed (Emergency – Emergency procurement iro Covid-19 pandemic)
44	152	FWPQ - <R30.000 >3 WQ	309 039,81	994 460,71	Acquisitions made in terms of a full quotation process up to R 30,000 - minimum three quotes obtained.
12	31	FWPQ - >R30.000 <3 WQ	407 490,63	778 701,08	Acquisitions where it was not possible to obtain at least three quotations between R 30,000 – R 200,000 (Process was open on Web Page and Notice Boards)
2	11	FWPQ - >R30.000 >3 WQ	20 096,25	240 504,15	Acquisitions made in terms of a full quotation process up to R 200,000 - minimum three quotes
5	8	REG.16(c) < 3 WQ	19 395,88	32 928,12	Acquisitions where it was not possible to obtain at least three quotations up to R 10,000
6	11	REG.17(1)(c) < 3 FWPQ	73 526,39	10 120,00	Acquisitions where it was not possible to obtain at least three quotations between R 10,000 - R 200,000
200	175	Sec.110(2)(a) Organs of State	3 469 911,66	866 223,61	Goods and -or Services acquired from Other Organs of State-Municipalities
39	38	STATUTORY PAYMENTS:	11 677 324,40	9 668 820,79	Prescriptive payments made in terms of legislation.
1273	1280	TENDER PROCESS:	10 275 102,44	37 565 985,98	Acquisitions made in terms of a full tender process on amounts above R 200,000
0	11	PETTY CASH:	0.00	632,52	Transactions of small value as per Petty Cash Policy
2046	2686	TOTAL:	59 312 215.56	71 815 925.30	

NATIONAL TREASURY**ANNEXURE “A2”**

Municipalities must report to National Treasury on all acquisitions in excess of R 100,000 on a monthly basis. Information is populated directly into their system.

The following quotations and tenders were reported for the period. A total cumulative amount of R 8 392 675.89 was awarded. However, it must be noted that some “availability tenders” are shared between suppliers. The total of the tender is listed for each because it is not known upfront what amount will actually be procured from individual suppliers.

	Contract Number	Type of goods-service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90-80)	B-BBEE Points (20-10)	Contract Value ZAR	Premium Paid
1	T2019/123	APPOINTMENT OF AN ACCREDITED SERVICE PROVIDER FOR ADVERTISING & MEDIA BUYING SERVICES FOR DIGITAL, TELEVISION AND RADIO BROADCASTING MEDIA FOR A 12 MONTH PERIOD	24/07/2020	AYANDA MBANGA COMMUNICATIONS (PTY) LTD	1	80	20	R665 095,36	-
2	T2019/130	APPOINTMENT OF A SPECIALIST TRANSPORT PLANNING SERVICE PROVIDER: SERVICES REQUIRED IN TERMS OF THE NATIONAL LAND TRANSPORT ACT, ACT 5 OF 2009: REVIEW OF THE TRANSPORT REGISTER AND PUBLIC TRANSPORT PLAN FOR BREEDE VALLEY MUNICIPALITY	24/07/2020	INNOVATIVE TRANSPORT SOLUTIONS (PTY) LTD	2	80	18	R1 182 794,55	-
3	T2019/132	APPOINTMENT OF A SPECIALIST WASTE MANAGEMENT SERVICE PROVIDER TO UNDERTAKE A SECTION 78 INVESTIGATION FOR THE CONSTRUCTION AND OPERATION OF A REGIONAL LANDFILL SITE IN WORCESTER, WESTERN CAPE PROVINCE	24/07/2020	JPCE (PTY) LTD	1	80	20	R795 639,00	-
4	T2019/046	CONSTRUCTION / UPGRADING OF ABLUTION FACILITIES AT RURAL SCHOOLS	27/07/2020	EBN PROJECTS (PTY) LTD	1	80	20	R178 993,83	-
5	T2019/048	SUPPLY AND DELIVER PRE-MANUFACTURED PAVILIONS IN RURAL AREAS	28/07/2020	ZABS ENTERPRISES (PTY) LTD	1	80	20	R207 600,00	-
6	T 2019/051A	SUPPLY AND DELIVERY OF BRANDED ROAD SAFETY THEMED PROMOTIONAL ITEMS, LEARNER BACKPACKS AND LEARNER PEAK CAPS	29/07/2020	EMERCE MARKETING (PTY) LTD	1	80	20	R82 634,40	-
7	T 2019/051B	SUPPLY AND DELIVERY OF BRANDED ROAD SAFETY THEMED PROMOTIONAL ITEMS, LEARNER BACKPACKS AND LEARNER PEAK CAPS	29/07/2020	ML BRANDING AND SUPPLIES (PTY) LTD	1	80	20	R41 400,00	-
8	T 2019/051C	SUPPLY AND DELIVERY OF BRANDED ROAD SAFETY THEMED PROMOTIONAL ITEMS, LEARNER BACKPACKS AND LEARNER PEAK CAPS	29/07/2020	TIGER EYE TRADING	1	80	20	R412 500,00	-

	Contract Number	Type of goods-service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90-80)	B-BBEE Points (20-10)	Contract Value ZAR	Premium Paid
9	T2019/055A	SUPPLY AND DELIVERY OF UNIFORMS AND PROTECTIVE CLOTHING; LOGISTICAL SUPPORT SERVICES PERSONNEL FOR THE PERIOD ENDING 30 JUNE 2022	31/07/2020	TR SPORT T/A TRF SPORT	1	80	20	R130 000,00	-
10	T2019/055B	SUPPLY AND DELIVERY OF UNIFORMS AND PROTECTIVE CLOTHING; LOGISTICAL SUPPORT SERVICES PERSONNEL FOR THE PERIOD ENDING 30 JUNE 2023	31/07/2020	XCO GROUP (PTY) LTD	3	80	14	R130 000,00	-
11	T2019/057	TRAFFIC CONTROL ON RURAL PROVINCIAL ROADS FOR THE PERIOD ENDING 30 JUNE 2022	31/07/2020	KLEINHANS CONSTRUCTION (PTY) LTD	1	80	20	R250 000,00	-
12	T2019/094	PROVISION OF PROFESSIONAL CIVIL ENGINEERING SERVICES FOR THE CONSTRUCTION OF SIDEWALKS AND EMBAYMENT'S AT URBAN SCHOOLS IN BREEDEVALLEY MUNICIPAL AREA	31/07/2020	SMEC SOUTH AFRICA (PTY) LTD	1	80	20	R2 402 695,00	-
13	T2019/124	A MENTORSHIP DEVELOPMENT PROGRAMME FOR THE CAPE WINELANDS DISTRICT MUNICIPALITY'S ENTREPRENEURIAL SEED FUND AND SMALL SCALE FARMER SUPPORT PROGRAMMES BENEFICIARIES FOR THE PERIOD ENDING 30 JUNE 2022	31/07/2020	LISAKHANYA COMMUNICATIONS AND TRAINING DEVELOPMENT	1	80	20	R1 500 000,00	-
14	T2020/003	SUPPLY AND DELIVERY OF FOOD PARCELS FOR THE PERIOD OF 01 JULY 2020 TO 30 JUNE 2023	31/07/2020	LESLIE'S GIFTS CC	1	80	20	R231 324,00	-
15	Q 2020/055	RENEWAL OF ANTIVIRUS F-SECURE BUSINESS SUITE PREMIUM LICENSE	31/08/2020	Isquared Technologies (Pty) Ltd	1	80	20	R104 954,74	-
16	Q 2020/026	HIRING OF MOBILE AND PORTABLE TOILETS FOR THE PERIOD 01 JULY 2020 TO 30 JUNE 2021	15/09/2020	BIDVEST SERVICES (PTY) LTD	3	80	14	R14 662,50	-
17	Q2020/031	K53 DRIVERS LICENCE TRAINING INTERVENTION	15/09/2020	HE AND SHE DRIVER TRAINING CENTRE	4	80	12	R8 580,00	-
18	Q2020/040	RENDERING OF PROFESSIONAL ENGINEERING SERVICES TO ASCERTAIN WHETHER THE MUNICIPALITY HAS RECEIVED VALUE FOR MONEY FOR CONSULTING ENGINEERING SERVICES CLAIMED	07/09/2020	BERGSTAN SA	1	80	20	R950	-
19	Q2020/047	VETTING SERVICES FOR THE PERIOD ENDING 30 JUNE 2021	23/09/2020	MANAGED INTEGRITY EVALUATION	1	80	20	R672,75	-
20	Q2020/052	RENEWAL OF AUTOCAD MAP 3D COMMERCIAL ANNUAL SUBSCRIPTION FOR 12 MONTHS	23/09/2020	BAKER BAYNES (PTY) LTD	1	80	18	R33 195,50	-

	Contract Number	Type of goods-service acquired	Contract Date	Supplier	B-BBEE contribution	PRICE Points (90-80)	B-BBEE Points (20-10)	Contract Value ZAR	Premium Paid
21	Q 2020/046A	FACILITATION OF THE LAW ENFORCEMENT (PEACE OFFICER) AND OCCUPATIONAL HEALTH AND SAFETY TRAINING PROGRAMMES	26/09/2020	NELSON MANDELA UNIVERSITY	7	80	4	9 955,00	-
22	Q2020/046B	FACILITATION OF THE LAW ENFORCEMENT (PEACE OFFICER) AND OCCUPATIONAL HEALTH AND SAFETY TRAINING PROGRAMMES	26/09/2020	SA FIRE AND MEDICAL ACADEMY	1	80	20	4 105,50	-
23	T2020/061A	SUPPLY AND DELIVERY OF HYGIENE PRODUCTS AND PERSONAL PROTECTIVE EQUIPMENT FOR THE PERIOD ENDING 30 JUNE 2021 (SANITIZERS)	23/09/2020	MEDIKEM (PTY) LTD	1	80	20	R693,40	-
24	T2020/061B	SUPPLY AND DELIVERY OF HYGIENE PRODUCTS AND PERSONAL PROTECTIVE EQUIPMENT FOR THE PERIOD ENDING 30 JUNE 2021	23/09/2020	ABRAHAMS STATIONERS (PTY) LTD	1	80	20	R1 169,00	-
25	T2020/061C	SUPPLY AND DELIVERY OF HYGIENE PRODUCTS AND PERSONAL PROTECTIVE EQUIPMENT FOR THE PERIOD ENDING 30 JUNE 2021	23/09/2020	MR MOOSA T/A WESTERN CAPE STATIONERS	1	80	20	R104,54	-
26	T2020/061D	SUPPLY AND DELIVERY OF HYGIENE PRODUCTS AND PERSONAL PROTECTIVE EQUIPMENT FOR THE PERIOD ENDING 30 JUNE 2021	23/09/2020	TSCH INTERNATIONAL HOLDINGS (PTY) LTD	1	80	20	R775,50	-
27	T2020/061E	SUPPLY AND DELIVERY OF HYGIENE PRODUCTS AND PERSONAL PROTECTIVE EQUIPMENT FOR THE PERIOD ENDING 30 JUNE 2021	23/09/2020	TRIPLE A SOLUTIONS (PTY) LTD	1	80	20	R1 331,00	-
29	T2020/061F	SUPPLY AND DELIVERY OF HYGIENE PRODUCTS AND PERSONAL PROTECTIVE EQUIPMENT FOR THE PERIOD ENDING 30 JUNE 2021	23/09/2020	GANEDHI TRADING ENTERPRISE	1	80	20	R28,07	-
30	T2020/061G	SUPPLY AND DELIVERY OF HYGIENE PRODUCTS AND PERSONAL PROTECTIVE EQUIPMENT FOR THE PERIOD ENDING 30 JUNE 2021	23/09/2020	MEMOTEK TRADING CC	1	80	20	R822,25	-

Transactions concluded with - "Close family members of persons in the service of the state"

Disclosures: In terms of Regulation 45 awards to close family members of persons in the service of the state must be included in the notes to the annual financial statements of a municipality or municipal entity if more than R2 000, to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months.

Supplier's Name	Relationship	Capacity	4 th Quarter 2019-2020	1 st Quarter 2020-2021
AE HUMAN TRADING (PTY) LTD	CHILD	L BURGER-EHP CWDM-HUSBAND BVM	25 600,00	-
AJEE CONSULTANCY CC	SPOUSE	HUSBAND IS IN SA POLICE FORCE	10 000,00	-
AMERICA BUSDIENS	CHILD	VH AMERICA - CWDM WORKSHOP	6 000,00	-
AURECON SOUTH AFRICA (PTY) LTD	SPOUSE	VARIOUS RELATIONS TO OWNERS	561 909,03	280 954,52
COOK FUNERALS (PTY) LTD	CHILD	C J COOK - CITY OF CAPE TOWN	9 000,00	-
GIBB (PTY) LTD	OTHER FAMILY	VARIOUS FAMILY MEMBERS	1 082 150,00	-
J WALTERS T-A J C TRAVEL	SPOUSE	TEACHER: WCED	4 700,00	-
JAH GUIDE DAVIDS AGRICULTURE (PTY) LTD	SPOUSE	SAPS - WIFE OF DIRECTOR	408 516,88	-
LADYBUGS INNOVATIVE MARKETING (PTY) LTD	SPOUSE	POOLE HUSBAND WORK DEPT CORREC	55 800,30	-
M & N BAKWERKE CC	BROTHER-SISTER	E NIEMAND - SCM STELLENBOSCH	13 177,25	20 654,25
MASIQHAME TRADING 77 CC	CHILD	DEPT. OF AGRICULT. & FORISTRY	33 689,85	19 604,45
NARENG TRADING (PTY) LTD	SPOUSE	OWNER WIFE: DEPT CORRECT. SERV	-	-
NCC ENVIRONMENTAL SERVICES (PTY) LTD	SPOUSE	WIFE WORK AT CITY OF CAPE TOWN	391 057,51	-
PIETERSEN AND BURNS INVESTMENTS (PTY) LTD T-A	BROTHER-SISTER	DEPT OF HEALTH	32 699,96	-
PISTON POWER CHEMICALS (PTY) LTD	SPOUSE	WORK FOR DEPT. OF EDUCATION	65 768,45	23 104,31
ROBERTSON SHELL TRUST	SPOUSE	WCED- MR DB AUGUSTYN	24 810,82	-
SMEC SOUTH AFRICA (PTY) LTD	SPOUSE	YVONNE PHOSA - MEC: ECON.DEV.	812 452,00	-
SMS ICT CHOICE (PTY) LTD	SPOUSE	N MAQULA - DEPT OF HUMAN SETTL	167 525,10	-
THE BUSINESS ZONE 932 CC T-A JLM24 SERVICE	SPOUSE	PERIODIC EXAMINATIONS: WCED	8 500,00	-
			R 3 713 357,15	344 317,53